

VALIDATION CHECKLIST CRITERIA

HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION FOR WORKS OR EXTENSION TO A DWELLING

NATIONAL REQUIREMENTS

(3 copies unless submitted electronically)

Completed application form, signed and dated	YES	<input checked="" type="checkbox"/>	
A location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North. The site should be edged in red and any other adjoining land owned or controlled by the applicant edged in blue. Location plans should be to a scale of either 1:1250 or 1:2500	YES	<input checked="" type="checkbox"/>	
A copy of other plans and drawings or information necessary to describe the subject of the application including:			
• Block plan of the site showing any site boundaries to a scale of 1:100 or 1:200	YES	<input checked="" type="checkbox"/>	
• Existing and proposed elevations to a scale of either 1:50 or 1:100	YES	<input checked="" type="checkbox"/>	
• Existing and proposed floor plans to a scale of either 1:50 or 1:100	YES	<input checked="" type="checkbox"/>	
• Existing and proposed site sections and finished floor and site levels to a scale of either 1:50 or 1:100	YES	<input checked="" type="checkbox"/>	
• Roof plans to a scale of either 1:50 or 1:100	YES	<input checked="" type="checkbox"/>	
Completed Ownership Certificate (A, B, C or D as applicable) as required by Article 12 of the Town and Country Planning (Development Management Procedure) (England) Order 2010	YES	<input checked="" type="checkbox"/>	
Agricultural Holdings Certificate as required by Article 12 of the Town and Country Planning (Development Management Procedure) (England) Order 2010	YES	<input checked="" type="checkbox"/>	
Design and access statement If NO why?	YES	<input type="checkbox"/>	NO <input checked="" type="checkbox"/>
HOUSEHOLDER APPLICATION - NOT IN CONSERVATION AREA			
The appropriate fee, see fee sheet If NO why?	YES	<input checked="" type="checkbox"/>	NO <input type="checkbox"/>
In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 11 of the Town and Country Planning (Development Management Procedure) (England) Order 2010 must be given and/or published in accordance with this Article	YES	<input type="checkbox"/>	N/A

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LOCAL REQUIREMENTS
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Flood risk assessment
If NO why?

YES NO

SEE SEPARATE SHEET

Tree survey / Arboricultural assessment
If NO why?

YES NO

SEE SEPARATE SHEET

Parking and access arrangements (to include turning provision if
access is onto a classified road)
If NO why?

YES NO

SEE SEPARATE SHEET

If you require guidance on the context of the above reports/information, please view our
Guidance document on our website (www.eastcambs.gov.uk/planning/planning-application-forms)