

Planning Services

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Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number

Suffix

Property name

Address line 1

Address line 2

Address line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)

Northing (y)

Description

2. Applicant Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

2. Applicant Details

Country	<input type="text"/>
Postcode	<input type="text" value="CB10 1HX"/>
Are you an agent acting on behalf of the applicant?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

3. Agent Details

Title	<input type="text"/>
First name	<input type="text" value="Kathryn"/>
Surname	<input type="text" value="Camilleri"/>
Company name	<input type="text" value="DWW Design"/>
Address line 1	<input type="text" value="Field House"/>
Address line 2	<input type="text" value="Station Approach"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Harlow"/>
Country	<input type="text"/>
Postcode	<input type="text" value="CM20 2FB"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? Yes No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? Yes No Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

<input type="text" value="Change of use of first and second floors from beauty salon (sui generis) to 2no. residential flats (Class C3)"/>	
Reference number:	<input type="text" value="DC/20/0209/FUL"/>
Date of decision	<input type="text" value="07/05/2020"/>

5. Description of Your Proposal

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original application type?

- Householder development: Development to an existing dwelling-house or development within its curtilage
- Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Replacement of 4 no. windows with double glazed aluminum units. Installation of smoke vent above staircase. Staircase window to be blocked up with recessed brick panel.

Are you intending to substitute amended plans or drawings?

Yes No

If yes please complete the following

Old plan/drawing numbers

HD20002-1002C
HD20002-2000B
HD20002-2001B
HD20002-2003B

New plan/drawing numbers

HD20002-1002D
HD20002-2000C
HD20002-2001C
HD20002-2003C

Please state why you wish to make this amendment

The 4 no. poor quality Crittal windows to the rear of the building are not of historical merit and therefore building control require that they are upgraded to achieve a better U-value, as justification for secondary glazing cannot be provided. This will also improve living conditions for the occupants. The building control officer accepts that due to the building being located within the Haverhill Queen Street conservation area, the timber windows on the building should be retained and secondary glazed. Smoke vent to be installed above stair In order to comply with Part B of building regulations. Stair window requires blocking up due to arrangement of new internal walls.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
- The applicant
- Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)

25/08/2021