

Application for street trading consent

Local Government Miscellaneous Provisions Act 1982

Please note:

- You must read the council's [Street Trading Policy](#) and discuss the details of your proposal with a Licensing Officer before completing this application
- The full fee for street trading consent is **£409**, to be paid as follows:
 - A non-refundable fee of £250 is to be paid upon application to cover the cost of processing an accepted application and administering the consultation
 - The balance of £159 will be collected after the end of consultation pending a positive determination
- The application will not be accepted unless all sections have been completed and all supporting documents supplied
- We will not be able to process incomplete applications

1. Applicant							
First or sole applicant details							
Mr		Mrs		Miss	X	Ms	
Forenames		Maria					
Surname		Mamedova					
Date of Birth		[REDACTED]					
Residential address		[REDACTED]					
Post Code		[REDACTED]		Telephone Number		[REDACTED]	
Email		[REDACTED]					
Second applicant details (if applicable)							
Mr		Mrs		Miss		Ms	
Forenames							
Surname							
Date of Birth							
Residential address							
Post Code				Telephone Number			
Email							
If applying as a limited company please also provide							
Company Name							
Company Number							
Registered Address							

Trading details (if different to the above)		
Trading Name	Pride Burger Van	
Address at which unit/vehicle is kept	Homefield Road Industrial Estate CB9 8QP.	
	Please note: Gas cylinders in use but stored in a locked room away from the unit when not trading.	
2. Consent type (please complete either Section 2a static or Section 2b mobile)		
2a. Static - please state days and times of trading		
Day	From	To
Monday	07:30AM	1:30PM
Tuesday	07:30AM	1:30PM
Wednesday	07:30AM	1:30PM
Thursday	07:30AM	1:30PM
Friday	07:30AM	1:30PM
Saturday	07:30AM	12:30PM
Sunday	CLOSED	
Exact trading location (map required, see enclosures)		
Address:	Homefield Road, Industrial Estate, Haverhill, Suffolk	
Post code:	CB9 8QP	
2b. Mobile		
Please provide general locations of trading (map required, see enclosures)		
The Food Place is immobile and only operates at Homefield Road, Industrial Estate, Haverhill, Suffolk CB9 8QP.		

3. Items to be sold (please list below)
English breakfast types, cold and warm sandwiches, burgers, chips & omelettes. Also including hot and cold drinks

4. Type of trading vehicle (tick as appropriate. Photo required, please see enclosures)
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Handcart	Size	Not applicable.	X
Stall	Size	Not applicable.	X
Trailer	Size 2 Metres by 1.5 metres	Not applicable.	✓
Mobile unit	Size	Not applicable.	X
Vehicle	Size	Not applicable.	X

5. Vehicle details

Make of vehicle	The vehicles make, model and registration is not applicable as the vehicle has been painted over multiple times and been stationary for this vehicle for over 10 years.
Model of vehicle	N/A
Registration number of vehicle	N/A

6. Employee and Assistant details

Please complete below details of employees and assistants that meet the criteria as detailed in the [application guidance](#) (please continue on separate sheet if required)

Full name	Date of Birth	Basic DBS required	Photo ID Required
Maria Mamedova	[REDACTED]	[REDACTED]	[REDACTED]
6a. I declare that Right to Work checks have been completed for all employees in accordance with the Immigration, Asylum and Nationality Act 2006 (please tick to confirm)			✓

7. Pending Convictions (please tick to indicate agreement)

Do you, or any of the named employees and assistants in section 6, have any pending convictions, cautions or are currently being investigated for any other matter? (Please tick as appropriate)

Yes		No	✓
If yes, please give details in section 7a			

7a. Details of pending convictions, cautions or any other matter

Name	Offence	Date of offence

8. Other supporting documents (please tick to indicate agreement)

I enclose my Proof of right to work in the UK – please refer to Employers' right to work checklist (accessible) - GOV.UK	✓
I enclose my Basic Disclosure and Barring Service (DBS) certificate and those of employees listed in part 6, where applicable. (Dated within last 30 days before application date)	✓
I enclose my photo ID (if not already provided for right to work above) and those of employees listed in part 6, where applicable	✓
I enclose a photograph of the unit/vehicle	✓
I enclose proof of insurance including public liability of at least £5,000,000	✓
I enclose confirmation of food business registration (including registration or approval number)	✓
I enclose a copy of the gas safety certificate (if applicable)	✓
I enclose a valid waste transfer agreement, or waste carrier licence	✓
I enclose proof of landowners' or Highways permission (static only)	✓
I enclose a map of exact trading location (static only)	✓
I enclose a map of general trading areas (mobile only)	N/A

9. Payment

The fee is £409. A non-refundable fee of £250 is to be paid upon application to cover the cost of processing an accepted application and administering the consultation.

I confirm I have paid the following fee:

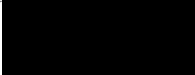
Payment Link - £250.00	
Payment Reference Number:	DDR-06611484

The balance of £159 will be collected after the end of consultation pending a positive determination.

Incomplete applications will be rejected and the fee will be refunded, which can take up to 5 working days.

10. Declarations (please tick to indicate agreement)

I confirm I have read the West Suffolk Council policy and conditions relating to street trading consents.	✓
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I declare that to the best of my knowledge and belief the statements herein are correct. I understand that if, for the purposes of obtaining a consent, I make a false statement, I may be liable to prosecution.	✓
I understand if I sell alcohol at any time, and or hot refreshments between 2300-0500, I also need to obtain a Premises Licence (Licensing Act 2003)	✓
I understand that a Pavement Licence maybe required for any street furniture associated with the consent (Business and Planning Act 2020 and Levelling Up and Regeneration Act 2023). For further information and guidance see West Suffolk Council Pavement Licences)	✓
I am not under 17 years of age.	✓
*Sign	
Print name	Maria Mamedova
Date	12/03/2025
*Electronic signatures accepted	

Applications and supporting documents should be submitted via email to:
licensing@westsuffolk.gov.uk

Privacy Statement

West Suffolk Council is a Data Controller and can be contacted at: West Suffolk House, Western Way, Bury St Edmunds, Suffolk, IP33 3YU. Phone: 01284 763233. The Data Protection Officer can be contacted at the same address.

We are collecting your personal information in order to process your application under the Local Government (Miscellaneous Provisions) Act 1982.

Your data will not be shared with third parties unless used for Council purposes, in order to enquire and receive information relating to your licence, prevent or detect crime, to protect

public funds or where we are required or permitted to share data under other legislation.

Your data will be kept for 7 years post licence expiry or surrender in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data

Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF Tel: 0303 123 1113.

If you do not provide the information required on the application form then we will not be able to process application for a licence. Your data must be kept up to date in accordance with the conditions of your licence.

For further information on our Data protection Policies please go to our website: [How we use your information](#) or email: data.protection@westsuffolk.gov.uk