arbtech

Arboricultural Method Statement

LNT Care Development

Retirement Plot,
Haverhill,
CB9 0LL.

23 September 2025

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If this report has been released electronically the appendices referred to herein can be found in the annexed zip folder/s as .pdf files. If this report has been released in hard copy the appendices will be bound into the back of this report. Plans are annexed separately as A0, A1, A2 or A3 as appropriate.

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1. Introduction

Arbtech Consulting Limited (Arbtech) received written instruction on 18 September 2024, 24th February 2025 and 17th September 2025 from LNT Care Developments to attend Retirement Plot, Haverhill, CB9 0LL; grid reference, TL 68217 46452 (site) to undertake an arboricultural survey a to BS5837:2012 guidance to assess trees, hedges and major shrub groups growing on and within influencing distance of the site and to produce a Schedule of trees, Tree Constraints Plan, Arboricultural Impact Assessment, Arboricultural Method Statement and Tree Protection Plan.

2. Executive Summary

This report describes the extent and effect of the proposed development at Retirement Plot, Haverhill, CB9 0LL ("site") on individual trees and groups of trees within and adjacent to the site.

Trees within the site were surveyed; using a methodology guided by British Standard 5837:2012 'Trees in relation to design, demolition and construction – Recommendations' ("BS5837").

Subsequently, this report has been produced, balancing the layout of the proposed development against the competing needs of trees. This report comprises all of the requisite elements of an arboricultural implications assessment, method statement and supporting plans.



Figure 1: OS Map (Bing Maps)

Checklist for Submission to Local Planning Authority

Tree survey	✓
Tree constraints plan	✓
Arboricultural impact assessment	✓
Arboricultural method statement	✓
Tree protection plan	✓

This report and its appendices precisely follow the strategy for arboricultural appraisal intended to provide local planning authorities with evidence that trees have been properly considered throughout the development process.

It is the conclusion of this report that the overall quality and longevity of the amenity contribution provided for by the trees and groups of trees within and adjacent to the site will not be adversely affected as a result of the local planning authority consenting to the proposed development. It is considered that any issues raised in this report, or beyond the scope of it can be dealt with by planning conditions.

3. General Information

Client: LNT Care Developments

Site: Retirement Plot, Haverhill, CB9 0LL.

Brief proposal description: Development of a residential care home.

Table 1: Documents referred to.

Document	Reference No.
Topographical / Site survey drawing	QDS/350/1441/TOP
Proposed layout drawing	CB9 0LL – A-03 CB9 7UE – A-03
British Standard 5837:2012	"BS5837"
Tree Survey Schedule	Arbtech TS 01
Tree Constraints Plan	Arbtech TCP 01
Arboricultural Impact Assessment	Arbtech AIA 01
Tree Protection Plan	Arbtech TPP 01

4. Tree Survey

Survey: An arboricultural survey to BS5837 of all trees within impacting distance of the site was undertaken by Alan Smith on 2nd October 2024.

One (1) individual tree, two (2) groups of trees and one (1) hedge were surveyed. Details for each of the trees surveyed are provided in the Schedule of Trees (see Appendix 1).

Table 2: Documents upon which this tree survey has been based.

Document	Originator	Reference Number	Title
Topo	Quickdraw Surveys Ltd.	QDS/350/1441/TOP	Topographical Survey

Limitations: The survey was made at ground level using visual observation only. Detailed examinations, such as climbing inspections and decay detection equipment were not employed, though may form part of the survey's management recommendations. Measurements were taken using specialist tapes, laser and GPS devices. Where this was not possible, measurements are estimated.

Scope: Pre-development tree surveys make arboricultural management recommendations based exclusively upon the individual tree or group of trees condition relative to their present context (*i.e. not in relation to the proposed development*).

Legal Status: No statutory protection check has been performed. BS5837 does not draw any distinction between trees subject to statutory protection, such as a Tree Preservation Order ("TPO"), and those trees without. This is principally because a detailed planning consent overrides any TPO protection. Consequently, we do not seek to offer any comparison between or infer any difference in the quality or importance of TPO trees and other trees.

* For more information on the surveyed trees please see Arbtech Consulting Ltd, Tree Survey Schedule (Appendix 1), Tree Survey Report and Tree Constraints Plan.

5. Arboricultural Impact Assessment

Table 3: Documents upon which this assessment has been based.

Document	Originator	Reference Number	Title
Topo	Quickdraw Surveys Ltd.	QDS/350/1441/TOP	Topographical Survey
Site Plan	LNT Construction	CB9 0LL – A-03	Proposed Site Plan

There are a number of issues that may need to be addressed in an arboricultural impact assessment between the trees and the proposed development, these are as follows:

- The effect and extent of the proposed development within the root protection areas (RPAs) of retained trees;
- The potential conflicts of the proposed development with canopies of retained trees; and
- The likelihood of any future remedial works to retained trees beyond which would have been scheduled as a part of usual management.

Table 4: Summary of impacts upon retained trees.

Impacts	Number of trees
Trees to be removed	0
Groups / Hedges to be removed (Partial removal of groups /Hedges)	0 (1)
Trees with proposed incursions into RPAs	0
Groups / Hedges with proposed incursions into RPAs	0
Trees that require pruning	0
Groups that require pruning	0
Trees to be transplanted	0
Groups / Hedges to be transplanted	0

These impacts can be seen on the Arboricultural Impact Assessment drawing number Arbtech AIA 01.

Table 5: Impacts upon retained trees.

Tree Number	Species	Proposed structure	Incursion
H1	Various	Fencing	Canopy / RPA

Trees to be removed

The partial removal of one (1) hedge is required as a part of this development.

A breakdown of all tree works can be seen in Table 9: Summary of Tree Works

Table 6: Number of individual trees to be removed.

U	A	B	C
0	0	0	0

Table 7: Number of groups to be removed.

U	A	B	C
0 (0)	0 (0)	0 (0)	0 (1)

() = partial removal of a group

Canopy cover is ecologically important and the loss of canopy cover by this tree will be mitigated with planting within the development.

6. Arboricultural Method Statement

The purpose of this method statement is to demonstrate how any aspect of the development that has potential to result in loss or damage to a tree may be implemented and provide an adequate level of protection for those trees that are to be retained during the proposed works.

Details of key site personnel, including site / project manager will be submitted to the Council's Tree Officer prior to the commencement of site works.

This method statement is to be approved and agreed to in writing by all key personnel prior to the commencement of site works.

No site personnel are to be present and no demolition, site clearance, building work or delivery of materials is to occur until the protective measures are in accordance with this method statement and the Tree Protection Plan drawing number Arbtech TPP 01.

Protective measures should be in accordance with this method statement and the Tree Protection Plan; drawing number Arbtech TPP 01 will remain unaltered and in situ, unless otherwise specified, for the entire duration of the construction.

Table 8: Documents upon which this assessment has been based.

Document	Originator	Reference Number	Title
Topo	Quickdraw Surveys Ltd.	QDS/350/1441/TOP	Topographical Survey
Site Plan	LNT Construction	CB9 7UE – A-03	Proposed Site Plan

Tree Works

For reasons of public safety, all tree works referred to herein must be carried out prior to any site personnel commencing works or any building materials being delivered.

Table 9: Summary of Tree Works.

No.	Species	Works	Category
H1	Various	Partial removal – Fell 38m section of hedge; remove stumps*	**C**
* *Grind out stumps within 1m of canopy edge*			

Notes

All tree work is to be undertaken in accordance with British Standard BS 3998:2010, Recommendations for tree work. All arising's are to be removed, and the site is to be left as found. Care is to be taken of the ground around retained trees to make sure that it does not become compacted as a result of tree surgery operations. No equipment or vehicles such as timber Lorries, tractors, excavators or cranes shall be parked or driven beneath the crowns of any retained trees, to prevent subsequent compaction and root death.

Tree removal

A tree should be felled in one piece only when there is no significant risk of damage to people, property or protected species (see Annex A).

Where restrictions (e.g. lack of space, buildings, other features, land ownership or use, or other trees which are to be retained) cannot be overcome, trees should be dismantled in sections.

This also applies where a tall stump is being retained but where branches are to be removed/pruned.

Extensively decayed trees can be unpredictable when they are being felled, and special precautions should therefore be taken, such as the use of a winch to guide the direction of fall.

Stump removal – stump grinding

Stump grinding should be to a minimum of 300mm deep or to extend through the base of the stump leaving the major roots disconnected if the intention is to reduce the potential for the spread of Honey fungus.

The grinding residue should be treated as arising's and removed from site.

NOTE Mechanical destruction of a stump by stump grinding is less disruptive to the site than digging out.

Stump removal - digging

Stump removal by digging out should include disposal/utilisation of woody material (see Clause **13**).

NOTE Whether done by hand or machine, digging out can cause severe disturbance of the site.

Where possible, when winching out a stump, a ground or other type of anchor should be used rather than a tree to be retained. If there is no alternative to using such a tree as an anchor, appropriate protective measures should be adopted.

After stump removal

The hole left by stump removal, whether by digging out or grinding, should be filled with soil or other material. The filling should be appropriate for future site usage and for any surface treatment that is to be installed.

Where future plant growth is desired, the back fill material should be firmed in 150mm layers by treading, avoiding excessive compaction and destruction of the soil structure.

Protected Species

Conservation Status of British Bats

The general consensus in Britain and Europe is that virtually all bat species are declining and vulnerable. Our understanding of population status is poor as there is very little historical data for most bat species. Certain species, such as the horseshoe bats, are better understood and have well documented contractions in range and population size.

Given this general picture of decline in UK Government within the UK Biodiversity Action Plan has designated five species of bats as priority species (greater and lesser horseshoe bats, barbastelle, Bechstein's and pipistrelle). These plans provide an action pathway whereby the maintenance and restoration of the former populations levels are investigated.

Legal Status of British Bats

Given the above position all British bats as well as their breeding sites and resting places enjoy national and international protection.

All bat species in the UK are fully protected under the Wildlife and Countryside Act 1981 (as amended) through inclusion in Schedule 5. All bats are also listed on Annex IV (and some on Annex II) of the EC Habitats Directive giving further, European protection. Taken together the act and Conservation of Habitats and Species Regulations 2012 (as amended)* make it an offence to; intentionally or deliberately kill, injure or capture (take) bats;

- Deliberately disturb bats (whether in a roost or not);
- Damage, destroy or obstruct access to bat roosts;
- Possess or transport a bat or any part of a bat, unless acquired legally;

- Sell, barter or exchange bats, or parts of bats

The legislation although not strictly affording protection to foraging grounds does protect roost sites. Bat roosts are protected at all times of the year whether or not bats are present. Any disturbance of a roost due to development must be licenced.

**the regulations that delivered by the UK's commitments to the Habitats Directive.*

Breeding birds

All nesting birds are protected under the Wildlife and Countryside Act (as amended) 1981, which makes it an offence to intentionally kill, injure or take any wild bird or take, damage or destroy its nest whilst in use or being built, or take or destroy its eggs. Furthermore a number of birds enjoy further protection under that Act and are listed on Schedule 1 of the Act. These further protected birds are also protected from disturbance, and it may be necessary to operate "no-go" buffer zones around such nests – typically out to 100m.

Planning policy guidance on the treatment of species identified as priorities under the biodiversity action programme suggests that local authorities should take measures to protect the habitats of these species from further decline through policies in local development documents and should ensure that they are protected from the adverse effects of development, where appropriate, by using planning conditions or obligations. The conservation of these species should be promoted through the incorporation of beneficial biodiversity designs within developments.

Sequencing of works

A logical sequence of events is to be observed and shall be phased as follows.

Table 10: Sequence of Events

Stage	Event
Stage 1	Carry out tree works as specified within the summary of tree works
Stage 2	Installation of protective measures in accordance with the approved tree protection plan
Stage 3	Pre-commencement site meeting
Stage 4	Installation of site set up
Stage 5	Undertake and complete construction works
Stage 6	Undertake external landscaping works outside of the construction exclusion zones
Stage 7	Removal of all machinery, materials and waste from site
Stage 8	Arboricultural approval to dismantle and remove tree protection measures
Stage 9	Dismantle and removal of protective measures
Stage 10	Undertake external landscaping works within the construction exclusion zones
Stage 11	Sign off from project arboriculturist

Protective Measures

Protective measures are to be installed immediately following the completion of the tree works and are to be sited and aligned in accordance with the tree protection plan (Arbtech TPP 01) prior to the commencement of any works or the introduction of any machinery or material to site.

Upon installation of the protective measures around the retained trees the project arboriculturist will visit the site to inspect and document the position and specifications of the protective measures.

In the event that the protective measures and their positions do not comply with this arboricultural method statement document number Arbtech AMS 01 (23 September 2025) and tree protection plan drawing number Arbtech TPP 01, the project arboriculturist shall inform the client and fencing contractor so adjustments can be made.

When the protective measures comply with document number Arbtech AMS 01 (23 September 2025) and tree protection plan drawing number Arbtech TPP 01, the project arboriculturist will sign off the protective measures in writing to the client and will send a copy to the fencing contractor, site agent and local authority tree officer.

If the protective measures become damaged or there is any accident or emergencies involving trees, these areas are to be cordoned off immediately with high visibility plastic mesh fencing. The site agent is to photograph and document the damage and inform the project arboriculturist immediately after the incident and all work within in this area is to cease until the project arboriculturist has made a visit to the site. Any and all damaged sections of protective measures shall be replaced within 48 hours of the initial incident.

The protected area is sacrosanct and will not be invaded by the storage of materials, mixing of concrete or other products, accessed by machinery, equipment or pedestrians or in any other way disturbed by construction activity.

The protective measures will remain in place until the completion of stage 8 (see Sequencing of Works), there after they will be carefully dismantled only with the agreement of the project arboriculturist and or the local authority tree officer.

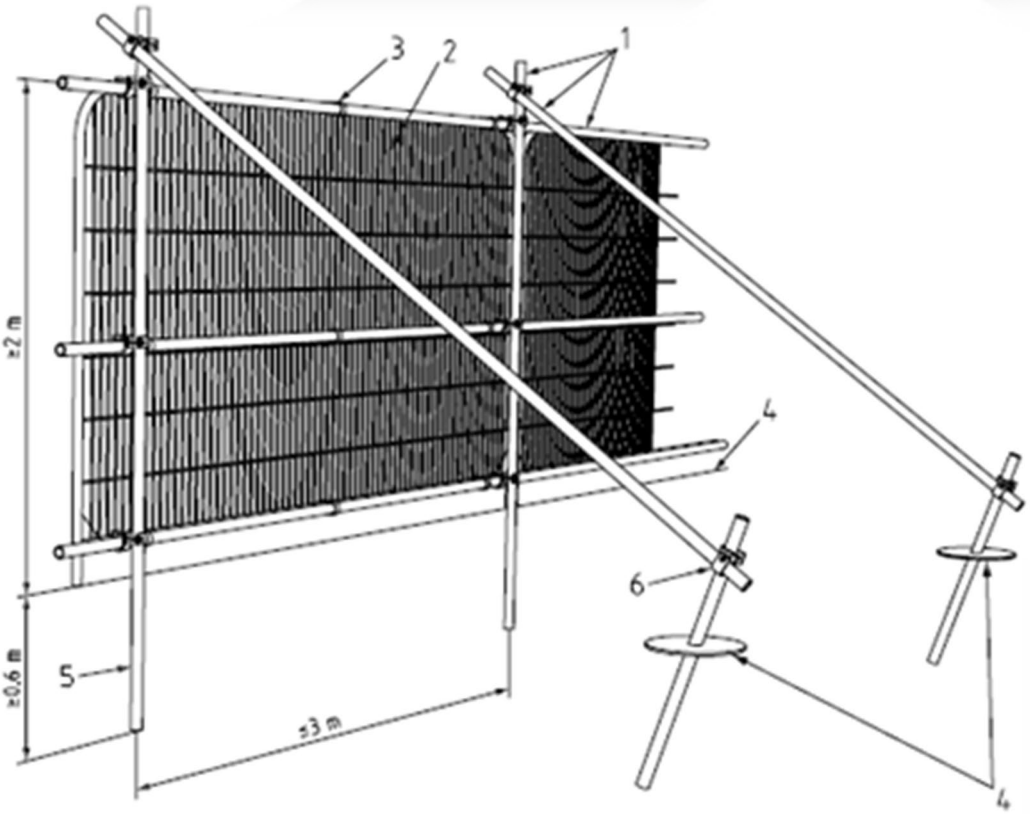
The existing site boundary measures are to be retained for the duration of the development. If for any reason the existing boundary measures are not to be used protective barrier fencing is to be installed along the line of the boundaries and is only to be removed upon the written permission of the project arboriculturist or LPA tree officer upon the completion of the development or immediately prior to the installation of the permanent boundary measures.

No equipment, vehicles or plant shall operate beyond the tree protection fencing. Booms, hoists and rigs should be kept as far away from the canopies of retained trees at all times. Where it is necessary to operate within 5m of a tree canopy, it will be done with the utmost caution and under the control of a banks man. Damage to trees will be considered a breach of this tree protection plan, which in turn could be a breach of planning permission.

Protective Barrier Fencing

Protective barrier fencing should be appropriate for the intensity and proximity of the development to protect trees where development activity is in close proximity.

Default specification: To comprise either 2.4m wooden site hoarding; or a 2.3m high scaffold framework, well braced to resist impacts, with uprights to be spaced at a maximum of 3.0m intervals and driven into the ground by a minimum of 600mm. On to this, standard anti-climb welded mesh panels are to be securely fixed to each other with at least two scaffold clamps and to the scaffold frame work with wire.

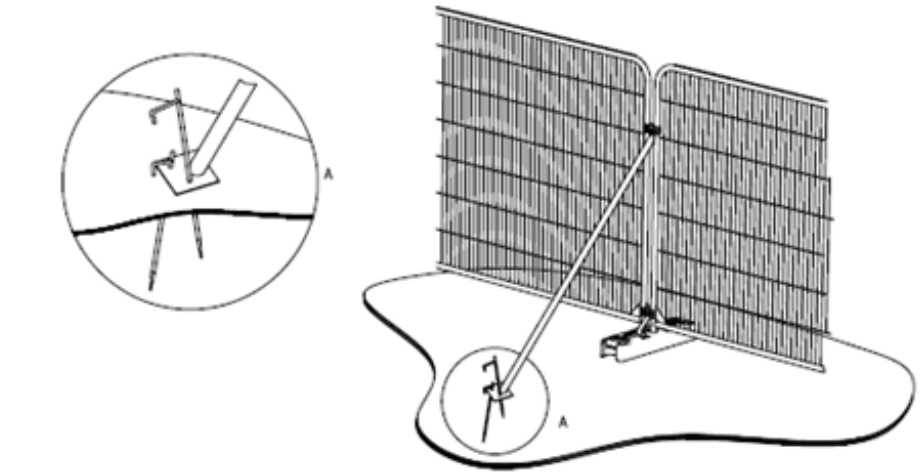


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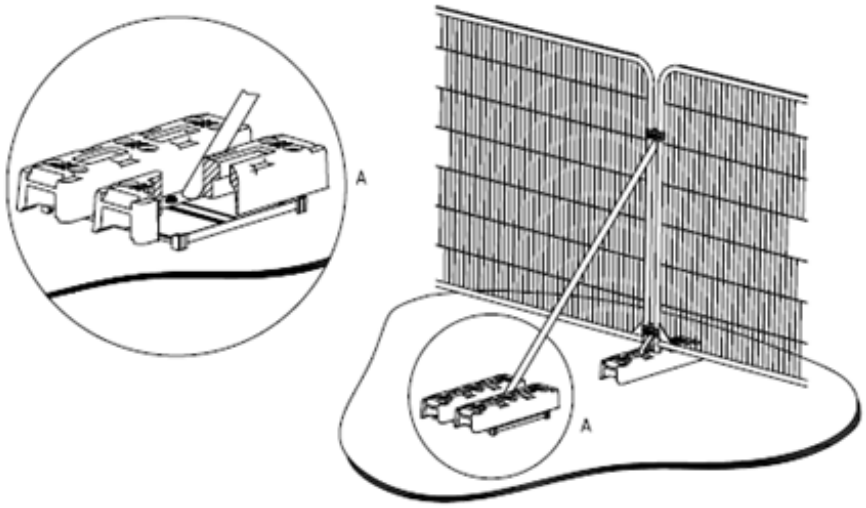
1 Standard scaffold poles
2 Heavy gauge 2 m tall galvanized tube and welded mesh infill panels
3 Panels secured to uprights and cross-members with wire ties
4 Ground level
5 Uprights driven into the ground until secure (minimum depth 0.6 m)
6 Standard scaffold clamps

Figure 2: BS5837:2012 - Figure 2, Default specification for protective barriers.

Secondary specification: To comprise of 2m tall, welded mesh panels on rubber or concrete feet. Panels are to be joined together using a minimum of two anti-tamper couplers, installed so that they can only be removed from inside the fence. The panels should be supported on the inner side by stabiliser struts, which should be attached to a base plate and secured with ground pins.



a) Stabilizer strut with base plate secured with ground pins



b) Stabilizer strut mounted on block tray

Figure 3: BS5837:2012 - Figure 3, Examples of above-ground stabilising systems.

Signage denoting the words "*tree protection area*" at 5.0m intervals should be fixed to the protective barrier fencing (See Appendix 2).

Protective fencing is to be removed ONLY with the written permission of the arboricultural consultant and approval of the local planning authority (LPA).

Construction

Prior to the construction of the proposed development, a copy of the construction method statement should have been submitted and approved by the project arboriculturist and LPA tree officer, to ensure that there is no conflict with this method statement.

All excavations and construction work within or immediately adjacent to RPAs or canopies of retained trees is to be undertaken under the direct on-site supervision of an arboriculturist.

Foundations design

The proposed buildings, walls and hard surfacing are all situated outside and away from the RPAs of retained trees as such the 'proposed development' does not impact upon any of the retained trees and as such will require no specialist construction methodology.

Boundary fences

Proposed fence posts are to be located so that they will not damage or require the removal of roots important to the stability of any trees. This may require individual posts to be relocated which will increase or decrease the spacing between the posts (bay lengths).

All posts within and adjacent to the RPAs of tree numbers H1 are to be excavated manually, using hand held tools (spade, shovel, rabbiting spade, shove holer's / post hole digger), no mechanised equipment (hand held or plant mounted post borer) is to be used.

Concrete foundations

Prior to concrete being poured to form the foundations within or immediately adjacent to the RPAs of retained trees the excavation is to be lined and sealed to prevent any leaching of the concrete into the soil and causing desiccation of retained roots by concrete run off.

Supervised excavation

All excavations within and immediately adjacent to RPAs are to be undertaken under direct on-site arboricultural supervision.

Any roots that are to be cut will be cleanly severed by the project arboriculturist using a suitable hand saw or secateurs. The edge of all excavation closest to the retained trees will be covered over with damp hessian to prevent drying out, and where necessary be shuttered to prevent soil collapse or contamination by concrete.

If appropriate soil beneath the depth of the excavation may be sheet piled, tegular piled or have individual piles installed.

Manual excavation:
Excavations within the RPAs will be initially undertaken by hand under direct on-site arboricultural supervision to a minimum of 600mm deep (to be confirmed by the project arboriculturist), whether it is for proposed foundations, hard surfacing or underground services.

The soil is to be loosened with the use of a fork or pick and or air-spade and then cleared with a shovel and or the aid of an air-spade and air-vac.

Mechanical excavation:
Excavation within the RPAs will consist of a mixture of mechanical and manual excavation.

Where an excavator is used it will be fitted with a suitably sized toothless grading bucket; using a grading / scrapping motion rather than a digging motion. During each motion, the excavator will not be permitted to removing no more than 10 - 20mm deep of soil in any one pass.

If any roots are discovered, mechanical excavation will immediately be stopped and manual excavation will take over to expose the root. Upon the root being uncovered and either severed or protected the excavations can then continue.

Any excavator or other machinery that is to be used will be situated outside of the RPAs of all retained trees or on top of a suitable ground protection.

Where an excavator or any other machinery is to be used within RPAs or beneath canopies the project arboriculturist will clearly instruct the operator about what they want and expect to happen prior to any works may commence.

Prohibition

- Mechanical digging or scraping is not permitted within a defined root protection area or within areas cordoned off by protective barrier fencing.
- No access will be permitted within the protected areas;
- No materials, equipment or debris will be stored within any of the fenced areas, or against the fencing;
- Fires are not permitted within 10m of any vegetation.
- Leaning objects against or attaching of objects to a tree is not permitted.
- Machinery, plant and vehicles are not permitted to be washed down within 10m of vegetation.
- Chemicals and materials are not to be transported, stored, used or mixed within a root protection area or within areas cordoned off by protective barrier fencing.
- Cement silos, mixing site to be situated within a bunded area to prevent pillage/leaking of chemicals harmful to trees. These areas are to be sited well clear of protected trees.
- Refuelling of plant or machinery is prohibited within 10m of the construction exclusion zones.
- It is essential that allowance should be made for the slope of the ground so that damaging materials such as concrete washings, mortar or diesel oil cannot run towards trees.
- Where machinery is to be used within 5m of retained tree canopies a banks man will be required at all times whilst setting up, moving or operating within this distance of retained trees canopies.
- Storage of all caustic material and chemicals are to be situated well clear of protected areas and preferably on lower ground if slopes are present, or to be situated within a bonded area to prevent any spills or leaks entering the ground.

Site Management

The site manager will be responsible for briefing and inducting all personnel who will be working on any stage of this development and especially those who will be working within or adjacent to the canopies or RPAs of retained trees; and will make them aware of, and provide a copy of this method statement and tree protection plan drawing number Arbtech TPP 01; this is to include but not exclusively the movement and or operation of plant, excavations, unloading deliveries, mixing and or pouring of cement and concrete.

The site manager will be responsible for the day to day running and protection of all retained trees and for liaising with the project arborist about any tree related matters and prior to any works that may or will affect the RPAs or canopies of retained trees; this is to include but not exclusively the movement and or operation of plant, excavations, unloading deliveries, mixing, pouring and storage of all caustic materials that may cause harm to retained trees.

Any incidents of damage to retained trees or of tree protection measures will be documented by the site manager who will then report these incidents to the project arboriculturist immediately and make sure that works within this area cease until the project arborist has had an opportunity to inspect the damage and where appropriate, agree a mitigation plan with the local planning authority tree officer.

The site manager may designate another person to take charge of briefing and inducting process of new site personnel or visitors in his absence.

If the site manager is replaced or is absent from site for more than three consecutive working days, the project arborist will be informed, and a prestart meeting will be held with the new or acting site manager.

It is the responsibility of the site manager to ensure that the planning conditions attached to the planning consent are adhered to at all times and that a monitoring regime and supervision of any works within or adjacent to the RPAs are adopted.

If at any time pruning works are required other than those previously approved, permission must be sought from the LPA tree officer and once permission is granted, they are to be carried out by a suitably qualified person in accordance with BS3998:2010 Tree work – Recommendations.

Services

Detailed drawings of proposed underground services are not available at this time; hence it is not possible to identify any specific potential impacts associated with the scheme at this stage.

Existing services within the site should be retained where ever possible. Where existing services within RPAs require upgrading, the upmost care must be taken to minimise disturbance, and where feasible trenchless techniques are to be employed, and only where necessary should open excavations be considered.

Where new services are to be introduced into the site they should be located outside of RPAs, where they will not interfere with tree roots. If any excavations are required within the RPAs all trenches are to be excavated by hand and radially to the tree trunks under direct on-site arboricultural supervision and are to be carried out under NJUG guidelines.

Final positions of any proposed services should be verified and approved by the arboricultural consultant and local authority tree officer before implementation.

Landscaping

Landscaping around retained trees may only be carried out once all tree protection measures have been removed (planting, turfing, fencing etc.).

All excavations within the Root Protection Areas shall be undertaken by hand and without reducing current ground levels unless it is agreed in writing with the LPA. At no time is the use of a rotavator permitted within the RPAs of retained tree.

Any tree roots discovered will be left in-situ and shall not be cut or otherwise damaged. Where possible, the soil structure within the Root Protection area shall be preserved.

No works will be carried out within the RPAs of any trees if the soil moisture is of such a level that soil compaction may be likely. Should the soil become compacted or has poor structure which would hinder the development of the existing trees and plants or any new plantings the arboriculturist should be consulted about soil decompaction techniques.

Monitoring and Supervision

Where trees have been identified within this method statement and tree protection plan drawing number Arbtech TPP 01 for retention, there should be an auditable system of arboricultural monitoring. This is to extend to arboricultural supervision whenever demolition or construction activity is to take place within or adjacent to any canopy or RPA.

The development's tree protection measures are to be monitored, and all demolition and construction works to be undertaken within or adjacent to the RPAs of retained trees are to be supervised by project arboriculturist, who should be retained to record and report observations to the council at appropriate intervals.

Pre-commencement site meeting

Prior to the commencement of any works or machinery and materials arriving on site a pre-commencement site meeting involving the project arborist, land owner or agent, site manager, contractors and engineer (as appropriate) and the relevant LPA officers will be held to ensure that all aspects of the arboricultural method statement and tree protection are understood and for all parties to swap contact details (see Appendix 3).

Monitoring and supervision schedule

The initial monitoring visit will be to check that the tree protective measures are in the correct location and as specified within the approved method statement; if so to sign off their installation.

There after monitoring visits are to take place at regular intervals, to ensure that tree protection measures are in place and are functioning as designed or whenever necessary to undertake works to be carried out under arboricultural supervision. The frequency of the monitoring visits is to be determined with the LPA tree officer at the pre-commencement site meeting.

A record of all arboricultural monitoring and supervision visits will be kept and any faults will be logged, this will then be copied to the site agent, developer and local planning authority in a digital format.

If during the course of the development it is necessary for areas to be re-designed so that they would require changes to the approved arboricultural method statement or tree protection plan and so affecting retained trees the project arborist and LPA tree officer will be invited to attend a site meeting with all relevant parties. Prior to any changes being implemented these must have been approved in writing by the LPA tree officer.

Supervision

The arboricultural consultant will be required to attend site to directly supervise all demolition, and construction works that are to be undertaken within or adjacent to the RPAs of all retained trees and will be advised a minimum of 72 hours prior to the commencement of any works that require his attendance, these will include:

1. Pre-commencement site meeting;
2. Location of protective measures;
3. Supervised excavations of fence posts within and adjacent to the RPAs of tree numbers H1;
4. Any demolition and or excavations within or adjacent to RPAs, including foundations, hard surfacing or underground services (a non-exhaustive list).
5. Arboricultural sign off and removal of protective measures.

Completion meeting

Once all construction works have been completed all materials and machinery has been removed from site the project arborist shall be informed and will invite the LPA tree officer to meet on site to discuss the process and discuss any final remedial works that may be required and to sign the development off so that the protective measures may be removed.

Arboricultural Monitoring and Supervision Sign Off Checklist
Retirement Plot, Haverhill, CB9 0LL

Tree Number	Task	Date Completed	Signed (Project arboriculturist)	Signed (Site Manager)
All	Pre-commencement site meeting			
All	Sign off of the location and specification of the protective measures			
All	Any demolition (as required)			
All	Completion of demolition			
H1	Manual excavation of fence posts			
All	Any additional excavations (as required)			
All	Completion of ground works			
All	Completion of construction			
All	Removal of machinery, materials and waste from site			
All	Dismantle & removal of protective measures			
All	Completion of Landscaping			
All	Sign off from project arboriculturist			

Appendix 1: Tree Survey Schedule

BS5837:2012 Tree Survey

Arbtech Consulting Limited
Unit 3
Well House Barns
Chester
Cheshire
CH4 0DH
Phone: 07706323231

Client: LNT Care Developments
Project: Retirement Plot, Haverhill, CB9 0LL
Survey Date: 02/10/2024
Surveyor: Alan Smith

Tree and Tag No / Species	Hght (m)	Stems No	Stems Ø (mm)	Crown Spread (m)	Crown Clear (m)	Age	RP A (m²) R (m)	Phys Condition	Structural Condition	Preliminary Recommendations / Survey Comment	Cat ERC
G1										Estimated Measurements	
A Group	7.5	1	150	N 2.5	2.5	SM	A: 10.2	Good	C: Good		C.2
See comments for details				E 2.5	2.5		R: 1.8		S: Good	Linear group of homogeneous, semi-mature elm trees located within the west site boundary hedge; no significant/notable features; generally good overall condition at present; recorded measurements denote the estimated maximum dimensions for the group.	10+ yrs
				S 2.5	2.5				B: Not visible		
				W 2.5	2.5						
H1										Estimated Measurements	
A Hedge	3.5	1	75	N 1.5	0	M	A: 2.5	Good	C: Good		C.2
See comments for details				E 1.5	0		R: 0.89		S: Good	Mixed-species boundary hedge/vegetation, located along the north and west site boundaries; species include hawthorn, blackthorn and common dogwood and interspersed with oak and ash saplings throughout; brambles and unmanaged vegetation growing throughout and extending beyond hedge; no other significant/notable features; fair overall condition; recorded measurements denote the estimated maximum dimensions.	10+ yrs
				S 1.5	0				B: Not visible		
				W 1.5	0						
1										Estimated Measurements	
Common Ash	9.5	1	550	N 5.5	6	M	A: 136.9	Decline	C: Poor		U
Fraxinus excelsior				E 5.5	6		R: 6.6		S: Ivy	Mature specimen, located within the west site boundary hedge; lower stem and basal area obscured by surrounding vegetation; prolific ivy covers the entire stem and inner crown; very little remaining live foliage at the time of inspection; *Inonotus hispidus* fungal fruiting bodies located at approx. 4.5m on the north facing stem; minor to moderate dead wood (25-50mm) throughout plus one large section of dead wood hung up at the southeast aspect of the crown; tree appears to be in decline and is unlikely to be retainable beyond 10 years; recorded measurements are estimates due to limited access.	<10 yrs
				S 5.5	6				B: Not visible		
				W 5.5	6						

Age Classifications: N Newly planted; Y Young; SM Semi-mature; EM Early Mature; M Mature; OM Over Mature

Condition: C Crown; S Stem; B Basal area

Stems: Ø Diameter; (Eq) Equivalent stem diameter using BS5837:2012 definition

ERC: Estimated Remaining Contribution

Tree and Tag No Species	Hght (m)	Stems No	Stems Ø (mm)	Crown Spread (m)	Crown Clear (m)	Age	RP A (m2) R (m)	Phys Condition	Structural Condition	Preliminary Recommendations Survey Comment	Cat ERC
W1										Estimated Measurements	
A Woodland	18	1	650	N 9	2	M	A: 191.2	Good	C: Good		**B.2**
See comments for details				E 9	2		R: 7.8		S: Good		20+ yrs
				S 9	2				B: Good	Densely populated boundary woodland group, located to the south and east of plot; species include mature oak and ash with an understorey comprising elm, hawthorn and field maple species; trees within the group share a combined canopy and exhibit a range of features commensurate with species and maturity; generally good overall condition throughout; recorded measurements denote the estimated maximum dimensions for the group.	
				W 9	2						

Age Classifications: N Newly planted; Y Young; SM Semi-mature; EM Early Mature; M Mature; OM Over Mature

Condition: C Crown; S Stem; B Basal area

Stems: Ø Diameter; (Eq) Equivalent stem diameter using BS5837:2012 definition

ERC: Estimated Remaining Contribution

Appendix 2: Tree Protection Notice

(To be printed at A3 or larger)

Tree Protection Area

KEEP OUT

Do **not** move this fence

(TOWN & COUNTRY PLANNING ACT 1990)
TREES ENCLOSED BY THIS FENCE ARE PROTECTED BY PLANNING CONDITIONS AND/OR ARE THE SUBJECT OF A TREE PRESERVATION ORDER.
CONTRAVENTION OF A TREE PRESERVATION ORDER MAY LEAD TO CRIMINAL PROSECUTION

ANY INCURSION INTO THE PROTECTED AREA MUST BE WITH THE WRITTEN PERMISSION OF THE LOCAL PLANNING AUTHORITY

Arbtech Consulting Limited.
Unit 3, Well House Barn, Chester Road, Chester, CH4 0DH
https://arbtech.co.uk - 01244 661170

Appendix 3: Contact Details

Name	Position	Company	Contact
	Client		
	Agent / Project Manager		
	Tree Officer		
	Arboricultural Consultant	Arbtech Consulting Ltd.	01244 661170 https://arbtech.co.uk
	Site Manager		
	Main contractor		

Document Production Record

Document number	Editor	Signature	Position	Issue number	Date
Arbtech AMS 01	Matthew Middle		Principal Arboricultural Consultant	01	23/09/25

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